



Touch-A-Truck Vehicle Commitment Form

March 13, 2021 101 W. South Street

Parking Lot at the Corner of South Street & Pennsylvania St.

March 13, 2021 Noon - 5 p.m.

Company/Organization Name _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Phone: _____ Fax (if any) _____

Vehicle Type (Attach Additional Sheets if More Than Three Vehicles)	Approx. Width	Approx. Length	Trailored?

Please describe any special accommodations that your vehicle(s) will require (wide turn, adjacent large open area, placement near exit):

Name of Individuals Staffing Your Vehicle Display (No Convicted Felons Permitted)	Cell Phone

GMSI NOTES:

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Vehicle Demonstration Form

If you plan to conduct a demonstration with your vehicle, such as raising and lowering a boom, loading or unloading cargo, moving your vehicle during the event besides arrival and departure at the beginning and end of the event, please fill out this page and submit it with the completed Vehicle Commitment Form. **If you will not conduct a demonstration of this kind, please cross out this page and indicate it is not applicable.**

March 13, 2021 Noon - 5 p.m.

How much total space will you need? _____

About how long will each demonstration last? _____

How many times do you expect to demonstrate? _____

How many Touch-A-Truck volunteers will you need? _____

Please provide a description of the demonstration:

Please let us know about any other considerations surrounding your demonstration, especially safety concerns:

Statement of Policies and Responsibilities for Vehicle Exhibitors

1. Please be punctual at all times including set up (7:30-9:30 AM), take down (5:00 PM), shift relief, etc.
2. You are in complete control over access to your vehicle, but please participate fully in the Touch-A-Truck Event. This includes interacting with attendees, remaining at the event until closing and keeping a responsible adult employee (or person in a position of authority) near your exhibit at all times.
3. Note that there will likely not be shade or cover in your assigned exhibition area. Bring your own canopy, display table, and chairs.
4. **Please refrain from flashing lights or making loud, disturbing noises during our "Quiet Hour" from 12:00 PM to 1:00 PM to accommodate our visitors for whom such things may be upsetting.**
5. Please strive to be courteous to all associated with this event, whether staff, volunteer, other exhibitors or attendees.
6. Please make an effort to keep your area neat and free of garbage. Exhibitors are responsible for keeping their site in the same condition as when they arrived.
7. Please be modest in language and attire. Remember that this is a family event and there will be many children in attendance. Please identify your staff through a uniform if your organization has one.
8. Ensure that your organization's contact person is available to the Touch-A-Truck staff at all times, whether in person or by phone.
9. GIVEAWAYS ARE WELCOMED AND ENCOURAGED.
10. No pets are allowed. Licensed service animals only.
11. If any issues arise, locate a Touch-A-Truck volunteer, Paramedic, or a Police Officer immediately.
12. **The City of Greenfield & Greenfield Main Street requires any entity or organization that has a physical presence at Touch-A-Truck to carry comprehensive general liability insurance and return a Certificate of Insurance with this application. Comprehensive liability insurance must list the City of Greenfield & Greenfield Main Street, its Officers, Employees, and Trustees as **additional insured on a primary and non-contributory basis.** A certificate of insurance should be issued by the carrier in the amount of **\$1,000,000 for each occurrence and \$2,000,000 for general aggregate.** By submitting this registration form, you indicate you also agree to hold harmless Greenfield Main Street and The City of Greenfield, it's employees, members, staff and/or volunteers harmless for any loss or injury which may occur.**
13. Greenfield Main Street may prohibit or terminate any exhibit, demonstration, or activity which creates any condition deemed unsafe for the participants, property, and/or volunteers **OR** do not conform to the needs, purpose, and/or goals of the Greenfield Main Street Touch-A-Truck event.

As an authorized representative of the above organization or entity, I agree to abide by all of the above terms, conditions, and requirements for participation in the Greenfield Main Street Touch-A-Truck Event.

SIGNATURE

DATED

PRINTED NAME

Please e-mail completed registration form and any other documents to debra@greenfieldmainstreet.org or mail to Greenfield Main Street PO Box 881, Greenfield, IN 46140 as soon as possible and no later than March 1, 2021. If you have questions, please e-mail Debra at debra@greenfieldmainstreet.org or call or text (317) 649-0890.